

Gilbert Renze Charitable Foundation

Grant Application Cover Sheet

***Applications MUST be received by July 10th**

Organization Information

Name of organization		Legal name, if different
Address	City, State, Zip	Employer Identification Number (EIN)
Name of contact person regarding this application	Title	Phone
E-mail	Web site	

Minimum Criteria

The Gilbert Renze Charitable Foundation Grant is to be exclusively used by a 501(c)(3) or governmental entity for charitable purposes in Carroll County and/or Sac County.

Is your organization an IRS 501(c)(3) not-for-profit?	_____	Yes	_____	No
<i>If not</i> , is your organization a public agency/unit of government?	_____	Yes	_____	No
Is this for charitable purposes in Carroll County and/or Sac County?	_____	Yes	_____	No

Proposal Information

Give a brief 2-3 sentence description of the project for which you are requesting a grant.

Population or area served:

Funds are being requested for (check one)

_____	General operating support	_____	Start-up costs	_____	Capital
_____	Project/program support	_____	Technical assistance	_____	Other (list) _____

Budget

Dollar amount requested:	\$ _____
Total project budget:	\$ _____
Total organization budget:	\$ _____

Authorization

Written Name and Title: _____

Signature _____ Date: _____

Gilbert Renze Charitable Foundation Application

PROPOSAL NARRATIVE

I. ORGANIZATION INFORMATION

Brief description of your organization and its mission or purpose.

II. PURPOSE OF GRANT

1. Short description of the purpose of the project, who it benefits, and what a successful outcome or conclusion would be for the project.
2. Does any other group or organization provide similar community benefits as the project or services being requested by this grant?
3. Do you have additional funding or matching funding for this grant request?
4. Time frame in which the project/activity will be completed or take place.

Gilbert Renze Charitable Foundation Application

ATTACHMENTS

1. Any written bids, proposals, graphics, etc. of the proposed project or program and its cost.
2. If you are a new 501(c)(3), a copy of your Determination Letter and finances may be required
3. Any other pertinent information which cannot be included within the format of this application.

SUBMISSION

Completed grant applications must be returned to the Trustee of the Gilbert Renze Charitable Foundation - **Attn: Trust Dept., Midwest Heritage, 510 West US Highway 30, Carroll, IA 51401** **on or before July 10th**. Completed applications may be returned by email to: Trust@MidwestHeritage.com or dropped off at the Carroll address.

Questions regarding the grant applications may be emailed to: Trust@MidwestHeritage.com.

Successful Applicants will be required to provide a SUMMARY REPORT to the Trustee upon conclusion of the Project. Applicants MUST demonstrate that the Grant Proceeds were used as represented in the application. Applicants agree to provide any requested supporting documents. THE REPORT IS DUE NO LATER THAN DECEMBER 1st. APPLICANTS AGREE TO THIS ESSENTIAL CONDITION AS A REQUIREMENT OF SUBMITTING A BID.

If you become aware that the project will not be completed by December 1st, you are required to contact the Midwest Heritage Trust Department to explain why you are unable meet the deadline and to request an extension. You can make this request by email – Trust@MidwestHeritage.com or by calling Midwest Heritage at 712-792-9772 and asking for the Trust Department.